

APPENDIX

Acceptable Use Policy K-3

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ACCEPTABLE USE AGREEMENT: INTRANET/INTERNET
Grades K - 3, *
Including Summer Programs

As a part of my schoolwork, my school gives me the use of devices and technology resources for my work. My behavior and language should follow the same rules I follow in my class and in my school. To help myself and others, I agree to the following promises:

1. I will use technology to do school work, as explained to me by my teacher and not for *any other* reason.
2. I will use the Internet *only* in ways the teacher has approved.
3. I will not give my password to anyone else, and I will not ask for or use anyone else's password.
4. I will *not* put on any device my address or telephone number, or any other personal information about myself or anyone else.
5. I will not upload, link, or embed an image of myself or others without permission.
6. I will not play games or use other resources that a teacher has not approved.
7. I will be polite and considerate when I use devices. I will not use them to annoy, be mean to, frighten, tease, or poke fun at anyone. I will not use swear words or other rude language.
8. I will not use the technology to bully or threaten anyone, including teachers, schoolmates or other children.
9. I will not try to see, send, or upload anything that says and or shows bad or mean things about anyone's race, religion or gender.
10. I will not damage the device or anyone else's work.
11. I will not break copy or take credit for anyone else's work including any source on the Internet.
12. If I have or see a problem, I will not try to fix it myself but I will tell the teacher. *If the problem is an inappropriate image I will turn off the screen or cover it and then seek help.*
13. I will not block or interfere with school or school system communications.
14. My technology use is not private; my teacher may look at my work to be sure that I am following these rules, and if I am not, there will be consequences.

15. I know that the conduct that is forbidden in school is also forbidden when I use devices outside of school.

Addendum for One to One Devices

I understand that St. Jude Catholic School will provide a device for ACADEMIC use in school and at home. In order to be permitted to use my school provided device, I agree to the following responsibilities and restrictions:

1. I will bring my device to school every day fully charged.
2. I will not give my device to anyone else to use or access.
3. I will follow all school rules while using my device at all times and in all locations.
4. I will not take photos or record video of any student, teacher or administrator without the permission of my teacher or school administrator.
5. I will not use the device during class unless expressly instructed to do so by a teacher and I will immediately comply with a directive to turn the device off, to put the device away or to turn the device over to a teacher or administrator..

Print Student's Name: _____ **School:** _____ **Grade:** _____

Student's Signature: _____ **Date:** _____

Parents: *I have read and discussed with my son or daughter the Acceptable Use Agreement, and I give permission for him or her to use these resources. I understand that technology access is conditional upon adherence to the guidelines above.*

I understand that Devices are on loan to students and remain the property of the St. Jude Catholic School.

I understand that I am responsible for theft, damage or loss of the device while in my student's care.

Although students are supervised when using these resources, and their use is electronically monitored, I am aware of the possibility that my son or daughter may gain access to material that school officials and I may consider inappropriate or not of educational value.

Print Parent/Guardian Name: _____

Parent/Guardian Signature: _____ **Date:** _____ *

STUDENTS MAY NOT USE TECHNOLOGY RESOURCES UNLESS THIS AGREEMENT IS SIGNED AND RETURNED TO THE TEACHER.